



Health & Safety Risk Assessment

| Hazard | How are people at risk? | Control measures | | Action required | Action | |
|---|---|--|--|------------------|--|-----------------|
| | | Required | Current status | | Who | When |
| Closed Churchyard Trees Wall Headstones Fencing | Public, falling branches Public, falling Public, falling Public, damaged | Regular inspection | Full, detailed inspection to be carried out July/Aug 2016 report to follow | Report quarterly | Cllr Chris Littlewood | Review annually |
| Bus Shelters 3 cantilever bus shelters 1 brick bus shelter | Public, from faulty or damaged equipment | Shelters cleaned monthly, Bus shelter cleaner would report any faults monthly Faults reported are remedied by specialist contractor | Nothing reported | Report Quarterly | Bus shelter contractor | Review annually |
| Seats 2 Metal 3 Composite 4 Wooden 1 Concrete | Public, from faulty or damaged equipment | Faults reported are assessed and repaired or replaced | No faults reported at time of review | Report quarterly | Cllr Geoff Fellows | Review annually |
| Other Street furniture Litter bins/ dog bins. Notice boards, Planters | Public, from faulty or damaged equipment | Faults reported are assessed and repaired or replaced | No faults reported at time of review | Report quarterly | Cllr Babs Khakhar | Review annually |
| Street lights | Public, from faulty or damaged equipment | Any faults are reported to the Clerk and remedied by specialist contractors | No major faults reported at time of review | Report quarterly | Cllr Kev Beasley | Review annually |
| Flagpoles | Public, from faulty or damaged equipment | Any faults are reported to the Clerk are remedied by specialist contractor | No major faults reported at time of review | Report quarterly | Representative of Commonwealth Flags Project | Review annually |



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|--|--|--|--|------------------|--------------------|-----------------|
| War memorial including Lightning Conductor | Public, from faulty or damaged memorial | Any faults are reported to the Clerk. The structure would need to be repaired by a specialist contractor | No major faults reported at time of review | Report quarterly | Cllr Kev Beasley | Review annually |
| Village sign, surround and Village map | Public, from faulty or damaged equipment | Any faults are reported to the Clerk. The structure would need to be repaired by a specialist contractor | No major faults reported at time of review | Report quarterly | Cllr Sue Kerrison | Review annually |
| Village Gateways | Public, from faulty or damaged equipment | Any faults are reported to the Clerk. The structure would need to be repaired by a specialist contractor | No major faults reported at time of review | Report quarterly | Cllr Tom Higginson | Review annually |

Quarterly inspections: for relevant meeting – July, October, January and April.