

# FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

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16<sup>th</sup> September 2020

Dear Councillor

This is your summons to the **Virtual Meeting of the Parish Council** to be held on **Monday 21<sup>st</sup> September 2020 at 7.30 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend:

Join Zoom Meeting: <https://us02web.zoom.us/j/84890495745?pwd=MUkrdDhDOUVhMzdjeU1rVEU1dlBzQT09>

Meeting ID: 848 9049 5745

Passcode: 312856

One tap mobile

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Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

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## AGENDA

### To receive and accept apologies for absence

**515.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda**

**516.0 Public Forum:** for parishioners and reports by County and District Councillors

**517.0 To approve the minutes of the Extraordinary Virtual Meeting Parish Council meetings held on 6<sup>th</sup> August, 26<sup>th</sup> August and 14<sup>th</sup> September**

**518.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)

- To receive an update on the trees, footpath and memorial garden at Bovis site
- To note DDCs email re pavement licences
- To note blueprints for LGR surveys
- To receive an update on the High Street mitigation measures (if received)

**519.0 To deal with general correspondence which may require a decision**

- 519.1 To confirm attendance at NCALC AGM on 3<sup>rd</sup> October
- 519.2 To consider commenting on the 'Attack on the Planning System' consultation
- 519.3 To consider commenting on the 'Northampton Local Cycling & Walking Infrastructure Plan' consultation
- 519.4 To consider commenting on the 'Community Health & Wellbeing Services 2020' consultation
- 519.5 To consider commenting on the 'Emergencies: How prepared are you' consultation
- 519.6 To consider a Housing Needs Assessment for Flore
- 519.7 To investigate the reasoning behind the skip on the Bovis site.

### **520.0 FINANCIAL/ADMIN MATTERS**

- 520.1 Finance update, including income received since last meeting
- 520.2 Internal control. Report on procedures since last meeting
- 520.3 Insurance: To consider the Council's insurance for either one or three years.
- 520.4 Audit: To receive the annual audit conclusions from PKF Littlejohn
- 520.5 Remembrance Day: To consider a donation towards a wreath for Remembrance Day
- 520.6 Website: To consider changes to the website

**521.0 ACCOUNTS FOR PAYMENT**

Opus Energy	Street light electricity (retrospective – August payment)	<b>299.44</b>
N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	666.41
HMRC	PAYE– Employee Tax	188.97
S Halkett	Office rent	17.00
M Freeman	Playing field/Closed churchyard mowing	276.00
NCALC	Subscriptions/audit fees	746.94
PKF Littlejohn	Audit fees	360.00
Unity Bank Trust	Bank Charges	18.00
	<b>Total</b>	<b>2289.32</b>

Other payments: Opus Energy monthly invoice, agreed to be paid when received and agendered retrospectively.

**522.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS**

- 522.1 Brodie Lodge Playing Field
- 522.2 Millennium Hall
- 522.3 Commonwealth Flags and Disaster Relief Fund
- 522.4 Charities

**523.0 CORRESPONDENCE RECEIVED**

- a. DDC Pavement licences. 518
- b. NCALC LGR surveys. 518
- c. NCALC AGM. 519.1
- d. NCALC Attack on the Planning System. 519.2
- e. NCC Cycling & Walking consultation. 519.3
- f. NCC Health & Wellbeing consultation. 519.4
- g. DDC Housing Needs Assessment. 519.5
- h. BHIB/Zurich Insurance quotes. 520.3
- i. PKF Audit return. 520.4
- j. British Legion Wreath order. 520.5

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**524.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

Items for inclusion on October agenda

***PRIVATE & CONFIDENTIAL***

*Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and its amendment Section 100 of the Local Government Act 1972, the Council will move to exclude the public and press for the remaining item of the agenda by reason of the confidential nature of the business.*

*The members of the public and press must leave the meeting during consideration of agenda item 525*

**525.0** To consider co-option to the Council to fill the vacancy caused by resignation.

Date of next full Council meetings: 19<sup>th</sup> October, 16<sup>th</sup> November.